

Custodial, Labor and Trades Group
Custodial and Food Services Series

CUSTODIAL WORKER
12/77

CHARACTERISTICS OF THE CLASS:

Under immediate supervision in assigned shift, cleans and provides supplies for building, offices and facilities; and performs related work as required.

EXAMPLES OF DUTIES:

Sweeps, mops, scrubs, waxes and polishes floors; washes windows, screens, sills, woodwork, walls and ceilings; dusts, moves and makes simple repairs on buildings, furniture and equipment; cleans rest rooms and replenishes supplies; replaces light bulbs; picks up trash and paper around buildings; drives vehicle between work locations as assigned.

MINIMUM QUALIFICATIONS:

Training and Experience: Two years of general custodial experience.

Knowledge, Abilities and Skills: Some knowledge of cleaning methods, procedures, materials, tools and equipment.

Ability to understand and follow simple instructions; ability to establish and maintain effective working relationships with fellow employees and the public; ability to perform hard physical work.

Director of Personnel

Department Head

OFFICIAL